



Building, Construction, and Demolition in the City of Niles

PLAN SUBMITTALS, INSPECTIONS, AND APPROVALS PROCESS

Apply for Building Permit and Submit Plans through City's iWorQ Portal

Contact: Duke Wheeler

Sign Stormwater Agreement and Pay Fees/Bond; Submit Stormwater Plans (SWPPP/ESC/SCM) If Not Already Submitted

Contact: Kevin Robertson

Stormwater Plan Review; City Issues Stormwater Approval; Sanitary, Light, Water Tap-in Approval and Fees; Preliminary Plat Review

Construction Stormwater Review Contact: Marcus Hollenbank

Post-Construction Stormwater Review Contact: Jenna Johnston

Stormwater Approval & Water Tap-in Contact: Kevin Robertson

Light Tap-in Contact: Dave Liste

Sanitary Tap-in Contact: Michael Nicastro

Preliminary Plat Approval (if applicable due to replat): Mike Sliwinski

Pre-Construction Meeting (If Needed)

Contact: Kevin Robertson

Final Plat Approval

Contact (if applicable due to replat): Mike Sliwinski

Install Stormwater BMPs According to Plan

Stormwater BMPs are Inspected

Inspection Contacts: Marcus Hollenbank, Jenna Johnston

Contact: Kevin Robertson

Building Permit Issued upon Engineering Department Approval and Special Inspection Form Submittal

Contact: Duke Wheeler

Begin Construction and Inspections

Remove Construction BMPs Once Site is Stabilized; Ensure Post-Construction BMPs are Functional

Submit As-Built Plans to Engineering (If Required)

Contact: Kevin Robertson

Occupancy Permit Issued

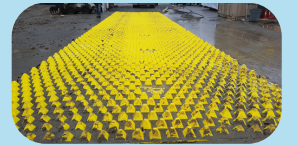
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Sites Exempt from Stormwater Approval

Sites requiring stormwater approval include grading, excavating, grubbing, filling, and demolition.

Sites exempt from approval are:

- Utility work, post and pole installation, parking lot and driveway repair under 1 acre.
- Minor work on single lot performed by single owner/contractor, < 10,000 sf.



Contact Information

City of Niles (330-544-9000):

- Duke Wheeler: ext. 1181 dwheeler@thecityofniles.com
- Kevin Robertson: ext. 1171 krobertson@thecityofniles.com
- Dave Liste: ext. 1162 dliste@thecityofniles.com
- Michael Nicastro: ext. 1603 mnicastro@thecityofniles.com

Trumbull County:

- Marcus Hollenbank: 330-637-2056 ext. 8620 marcus@trumbullohswcd.org
- Mike Sliwinski: 330-675-2467 bisliwin@co.trumbull.oh.us

ECO:

- Jenna Johnston: 234-254-3629 jenna@weare.eco