

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: JOHNSTONE

DRAFT NO. 120-26

ORDINANCE NO. 90-26

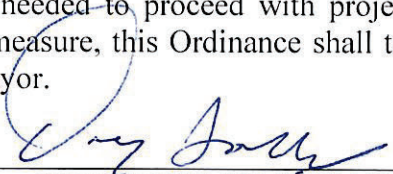
AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED GENERAL, SEWER AND STREET FUND FOR BOND ISSUANCE COSTS; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriations of funds from the Unappropriated General, Sewer, and Street Fund to the following accounts listed below in the total amount of Thirty Six Thousand Five Hundred Dollars and 00/100 (\$36,500.00):

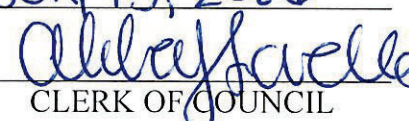
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
101 - General	101-1090-59260	Bond Issuance Costs	\$9,335.04
223 - Street	223-2323-59260	Bond Issuance Costs	\$6,161.12
503 - Sewer	503-5353-59260	Bond Issuance Costs	\$21,003.84
Total Appropriation			\$36,500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare for the reason that these funds are immediately needed for the issuance of bonds needed to proceed with projects at the earliest time allowable. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.



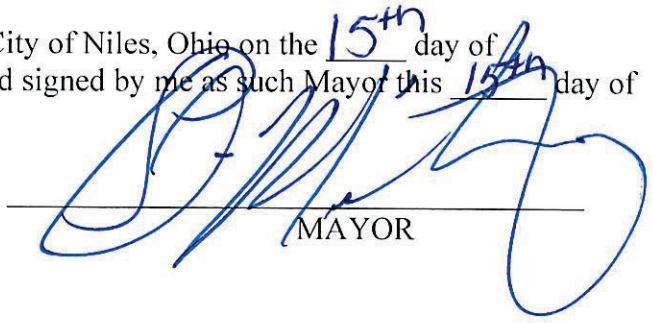
PRESIDENT OF COUNCIL

PASSED: July 15, 2026

ATTEST: 

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15th day of July, 2026 and signed by me as such Mayor this 15th day of July, 2026.



MAYOR

City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 121-26

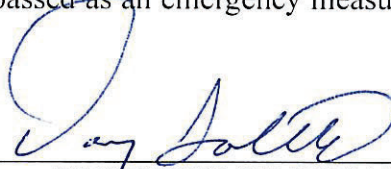
ORDINANCE NO. 91-26

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE FOLLOWING WASTEWATER TREATMENT PLANT PROJECTS: CLARIFIER WEIR COVERS, SCREEN ENCLOSURES, AND BLOWER REPLACEMENTS; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That the Service Director is hereby authorized to advertise for bids and enter into a contract for the following Wastewater Treatment Plant Projects: Clarifier Weir Covers; Screen Enclosures; and Blower Replacements.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare and to allow the bidding process to commence at the earliest possible date. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor. If not so passed as an emergency measure, it shall become effective at the earliest date allowed by law.

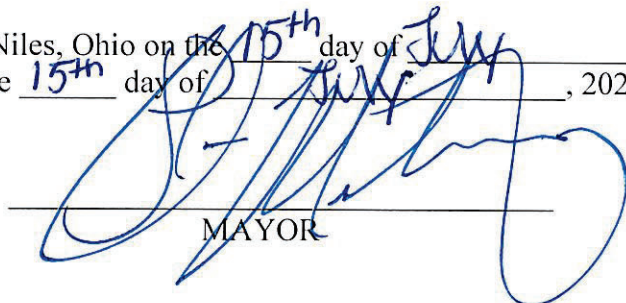


PRESIDENT OF COUNCIL

PASSED: July 15, 2026

ATTEST: Abley Pavele
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15th day of July, 2026 and signed by me as such Mayor on the 15th day of July, 2026.


MAYOR

City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 122-26

ORDINANCE NO. 92-26

AN ORDINANCE AMENDING ORDINANCE NO. 32-26, KNOWN AS THE AUTHORIZED STRENGTH ORDINANCE; APPROPRIATING THE NECESSARY FUNDS; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION ONE: Council hereby authorizes the authorized strength positions and compensations sources as attached hereto.

SECTION TWO: This Ordinance repeals all previously existing authorized strength ordinances and any other ordinances regarding compensation sources or pay rates in conflict with this Ordinance.

SECTION THREE: Council hereby authorizes the following appropriations of funds from the Unappropriated General, Water, Light and Sewer to the following accounts listed below in the total amount of Twenty-Five Thousand Twenty-Five Dollars and 00/100 (\$25,025.00):

APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
101 - General	101-1005-51010	Wages	\$8,100.00
101 - General	101-1005-52050	Workmens Comp	\$250.00
101 - General	101-1005-52200	PERS	\$1,150.00
101 - General	101-1005-52250	Life Insurance	\$35.00
101 - General	101-1005-52300	Hospitalization	\$2,200.00
101 - General	101-1005-52500	FICA	\$150.00
Total Appropriation			\$11,885.00
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
501 - Water	501-5151-51010	Wages	\$2,700.00
501 - Water	501-5151-52050	Workmens Comp	\$85.00
501 - Water	501-5151-52200	PERS	\$400.00
501 - Water	501-5151-52250	Life Insurance	\$15.00
501 - Water	501-5151-52300	Hospitalization	\$750.00
501 - Water	501-5151-52500	FICA	\$50.00
Total Appropriation			\$4,000.00
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
502 - Light	502-5252-51010	Wages	\$3,100.00
502 - Light	502-5252-52050	Workmens Comp	\$100.00
502 - Light	502-5252-52200	PERS	\$450.00
502 - Light	502-5252-52250	Life Insurance	\$20.00
502 - Light	502-5252-52300	Hospitalization	\$850.00
502 - Light	502-5252-52500	FICA	\$50.00
Total Appropriation			\$4,570.00
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
503 - Sewer	503-5353-51010	Wages	\$3,100.00
503 - Sewer	503-5353-52050	Workmens Comp	\$100.00
503 - Sewer	503-5353-52200	PERS	\$450.00
503 - Sewer	503-5353-52250	Life Insurance	\$20.00
503 - Sewer	503-5353-52300	Hospitalization	\$850.00
503 - Sewer	503-5353-52500	FICA	\$50.00
Total Appropriation			\$4,570.00

SECTION FOUR: This Ordinance is hereby declared to be an emergency measure in the interests of the public health, safety and welfare for the reason that it is necessary to be in effect to provide wages for necessary personal. As such an emergency measure this Ordinance shall take effect upon passage by Council and approval by the Mayor



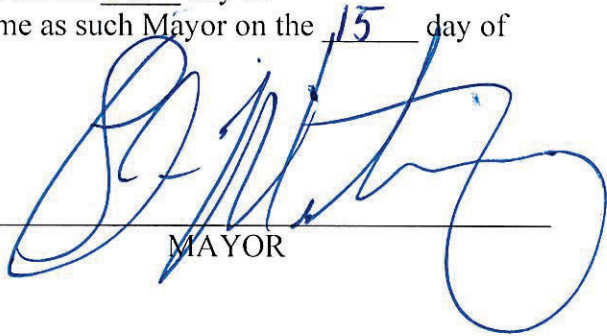
PRESIDENT OF COUNCIL

PASSED: July 15, 2026

ATTEST: Cheryl Swelle

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15 day of July, 2026 and signed by me as such Mayor on the 15 day of July, 2026.



MAYOR

City of Niles

Authorized Strength

08-01-2026

<i>DEPARTMENT</i>	<i>NOT TO EXCEED</i>	<i>POSITION</i>	<i>Annual/ Hourly</i>	<i>COMPENSATION / PAY GRADES</i>
COUNCIL	1	Clerk (GF 48%; Water 16%; Light 18%; Sewer 18%)	Annually	PAY GRADE 3-4
MAYOR	1	Executive Secretary (GF 59%; Water 8%; Light 21%; Sewer 12%)	Annually	PAY GRADE 3-8
	1	Director of Public Service (GF 17%; Water 15%; Light 38%; Sewer 30%)	Annually	PAY GRADE 1-1
	1	Director of Public Safety (Part-time)	Annually	PAY GRADE 3-5
INFORMATION TECHNOLOGY	1	IT Director (GF 25%; Light 25%; Water 25%; Sewer 25%)	Annually	PAY GRADE 1-4
	1	Systems Administrator (GF 25%; Light 25%; Water 25%; Sewer 25%)	Annually	PAY GRADE 2-1
COURT	1	Chief Clerk (City 3/5; County 2/5)	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Court Administrator (Court 75%; Probation 25%)	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Chief Criminal Deputy Clerk (Court 75%; Probation 25%)	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Chief Traffic Deputy Clerk	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Chief Civil Deputy Clerk	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Floating Deputy Clerk (Court 75%; Probation 25%)	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
	1	Bailiff-Part-Time (City 3/5; County 2/5)	Hourly	*PER COURT JOURNAL ENTRY 10/22/2025
	1	Probation Officer (Probation 100%)	Annually	*PER COURT JOURNAL ENTRY 12/6/2024
ENGINEERING	1	Planner / Grant Coordinator (GF 25 % Water 25%; Light 25%; Sewer 25%)	Annually	PAY GRADE 2-5
	1	Improvements Inspector (GF 25 % Water 37.5%; Sewer 37.5%)	Hourly	*PER CBA
AUDITOR	1	Deputy Auditor (GF 52%; Water 12%; Light 25%; Sewer 11%)	Annually	PAY GRADE 2-7
	1	Human Resource Generalist (GF 65%; Water 8%; Light 17%; Sewer 10%)	Annually	PAY GRADE 2-5
	1	Accountant (GF 32%; Water 18%; Light 41%; Sewer 9%)	Hourly	*PER CBA
	1	Payroll Administrator (GF 65%; Water 8%; Light 17%; Sewer 10%)	Hourly	*PER CBA
	1	Accounting Specialist (GF 49%; Water 14%; Light 23%; Sewer 14%)	Hourly	*PER CBA
LAW	1	City Prosecutor (GF 100%)	Annually	\$30,000.00
	1	Assistant Law Director (Full-Time) (GF 48%; Water 16%; Light 18%; Sewer 18%)	Annually	PAY GRADE 2-3
	1	Assistant Law Director (Part-Time) (GF 48%; Water 16%; Light 18%; Sewer 18%)	Annually	PAY GRADE 3-7
BILLING	1	Billing Manager (Light 1/3; Water 1/3; Sewer 1/3)	Annually	PAY GRADE 2-3
	1	Assistant Billing Manager (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
	2	Billing Clerk (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA

City of Niles

Authorized Strength

08-01-2026

	5	Meter Reader (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
	1	Cashier (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
	1	Delinquent Accounts Clerk (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
	1	Application Clerk (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
	1	Cashier Clerk/Floater (Light 1/3; Water 1/3; Sewer 1/3)	Hourly	*PER CBA
LIGHT	1	Superintendent *Back to 1 effective 5/1/2026	Annually	PAY GRADE 1-4
	1	Assistant Superintendent	Annually	PAY GRADE 1-3
	1	Foreman	Annually	PAY GRADE 1-2
	1	Assistant Foreman	Annually	PAY GRADE 1-1
	1	Electrical Equipment Technician	Hourly	*PER CBA
	1	Assistant Electrical Equipment Technician	Hourly	*PER CBA
	5	Group Leader	Hourly	*PER CBA
	11	Linemen or Apprentice Lineman	Hourly	*PER CBA
	1	Groundman	Hourly	*PER CBA
		Intermediate Lineman (When no vacancy occurs)	Hourly	*PER CBA
	1	Special Equipment Operator	Hourly	*PER CBA
	1	Storekeeper	Hourly	*PER CBA
	1	Customer Service	Hourly	*PER CBA
	1	Head Auto Mechanic (Water 16.7%; Light 16.7%; Sewer 16.7%; Street 16.6%; Police 16.7%; Fire 16.6%)	Hourly	*PER CBA
	1	Assistant Auto Mechanic (Water 16.7%; Light 16.7%; Sewer 16.7%; Street 16.6%; Police 16.7%; Fire 16.6%)	Hourly	*PER CBA
	1	Laborer/Maintenance Grounds Keeper	Hourly	*PER CBA
	2	Laborer Class A	Hourly	*PER CBA
	1	Maintenance Grounds Keeper (GF 25 % Water 25%; Light 25%; Sewer 25%)	Hourly	*PER CBA
	1	Secretary	Hourly	*PER CBA
	1	Tree Trimmer	Hourly	*PER CBA
	1	Tree Trimmer Leader	Hourly	*PER CBA
WATER	1	Water Superintendent/ Public Infrastructure Coordinator (Water 50%; GF 16.67%; Light 16.67%; Sewer 16.66%)	Annually	PAY GRADE 1-3
	1	Foreman-Water Foreman/Class 1 License	Annually Annually	PAY GRADE 2-2 PAY GRADE 2-4
	1	Operator Work Leader	Hourly	*PER CBA
	1	Customer Service	Hourly	*PER CBA
	2	Special Equipment Operator	Hourly	*PER CBA
	2	Laborer Class A	Hourly	*PER CBA
	3	Laborer Class C	Hourly	*PER CBA
SEWER/WATER	1	Secretary (Water 50%; Sewer 50%)	Hourly	*PER CBA
SEWER	1	Superintendent Class IV Superintendent Class III OIT	Annually Annually	PAY GRADE 1-4 PAY GRADE 1-3
	5	Wastewater Operator	Hourly	*PER CBA
		Wastewater Operator w/ Class 1 License	Hourly	*PER CBA
		Wastewater Operator w/ Class 2 License	Hourly	*PER CBA

City of Niles

Authorized Strength

08-01-2026

		Wastewater Operator w/ Class 3 License	Hourly	*PER CBA
	1	Lab Technician / Assistant Superintendent	Hourly	*PER CBA
	1	Foreman-Sewer Foreman/Class 1 License	Annually Annually	PAY GRADE 2-2 PAY GRADE 2-4
	1	Operator Work Leader	Hourly	*PER CBA
	1	Special Equipment Operator	Hourly	*PER CBA
	2	Laborer Class A	Hourly	*PER CBA
	3	Laborer Class C	Hourly	*PER CBA
	1	Maintenance Mechanic	Hourly	*PER CBA
CEMETERY	1	Sexton	Hourly	*PER CBA
	1	Special Equipment Operator	Hourly	*PER CBA
	1	Laborer (Seasonal)	Hourly	PAY GRADE 3-1
PARK & REC	1	Director	Annually	PAY GRADE 2-5
	1	Park Crew Leader	Hourly	*PER CBA
	2	Laborer Class A	Hourly	*PER CBA
	1	Secretary (Park 50%; Cemetery 50%)	Hourly	*PER CBA
	1	Supervisor Clerk – Wellness (Part-Time)	Hourly	PAY GRADE 3-1
	1	Lead Clerk - Wellness (Part-Time)	Hourly	PAY GRADE 3-1
	5	Clerk - Wellness (Part-Time)	Hourly	PAY GRADE 3-1
	6	Custodian - Wellness (Part-Time)	Hourly	PAY GRADE 3-1
	1	Laborer (Seasonal)	Hourly	PAY GRADE 3-1
POLICE	1	Chief	Annually	10% ABOVE CPT YOS
	5	Captain	Annually	*PER CBA
	4	Lieutenants	Annually	*PER CBA
	27	Patrol Officer	Annually	*PER CBA
FIRE	1	Chief	Annually	10% ABOVE CPT YOS
	3	Captain	Annually	*PER CBA
	6	Lieutenant	Annually	*PER CBA
	21	Firefighter	Annually	*PER CBA
CIVIL SERVICE	3	Commissioner	Annually	PAY GRADE 3-2
	1	Clerk	Annually	PAY GRADE 3-3
TREASURER	1	Lead Treasury Clerk (GF 32%; Water 18%; Light 41%; Sewer 9%)	Hourly	*PER CBA
	1	Treasury Clerk (GF 32%; Water 18%; Light 41%; Sewer 9%)	Hourly	*PER CBA
SAFETY SERVICE	1	Maintenance/Ground Keeper	Hourly	*PER CBA
	5	Dispatcher (GF 60%; Water 4%; Light 35%; Sewer 1%)	Hourly	*PER CBA
	1	Records Clerk	Hourly	*PER CBA
	3	Part-time Dispatcher (GF 60%; Water 4%; Light 35%; Sewer 1%)	Hourly	PAY GRADE 3-1
	1	Police Department Secretary (Part-time)	Hourly	PAY GRADE 3-1
BUILDING/ ZONING	1	Housing Inspector Housing Inspector w/BI License	Annually Annually	PAY GRADE 2-1 PAY GRADE 2-2
	1	Building Inspector Building Inspector w/CBO License	Annually Annually	PAY GRADE 2-2 PAY GRADE 2-5
	1	Secretary	Hourly	*PER CBA
	1	Building & Zoning Inspector (Part-Time)	Hourly	PAY GRADE 3-1
	1	Housing Inspector (Part-Time)	Hourly	PAY GRADE 3-1
STREET	1	Superintendent	Annually	PAY GRADE 2-5
	1	Operator Work Leader	Hourly	*PER CBA
	6	Truck Driver/Operator	Hourly	*PER CBA

City of Niles
Authorized Strength
08-01-2026

<i>PUBLIC WORKS</i>	4	Laborer Class C	Hourly	*PER CBA
---------------------	---	-----------------	--------	----------

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: JOHNSTONE

DRAFT NO. 123-26

ORDINANCE NO. 93-26

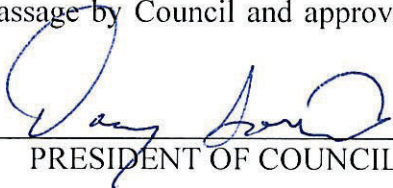
AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED PARK FUND FOR BANK SERVICE CHARGES; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriations of funds from the Unappropriated Park Fund to the following accounts listed below in the total amount of Fifteen Thousand Dollars and 00/100 (\$15,000.00):

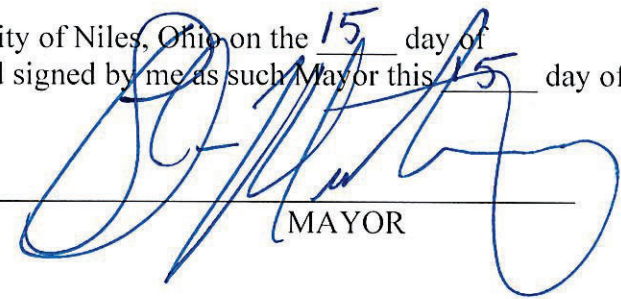
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
221 - Park	221-2121-58070	Bank Service Charges	\$15,000.00
Total Appropriation			\$15,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare for the reason that these funds are immediately needed to process payment for bank service charges. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: July 15, 2026
ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15 day of July, 2026 and signed by me as such Mayor this 15 day of July, 2026.


MAYOR

City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 124-26

ORDINANCE NO. 94-260

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF AN AGENCY FUND CALLED "CREDIT MEMO CLEARING FUND" FOR THE PURPOSE OF HOLDING OVERPAYMENT OF UTILITY BILLS AND APPLYING THOSE CREDITS BACK TO THE CUSTOMERS OF THE CITY OF NILES; AND, DECLARING AN EMERGENCY.

WHEREAS, the City of Niles has established a new utility billing system, that applies overpayments to a credit memo instead of a utility revenue;

WHEREAS, in order to maintain the financial integrity of the various funds when utility customers overpay their utility account;

WHEREAS, the City of Niles needs a method of processing those overpayments;

WHEREAS, this type of fund is authorized under Ohio Revised Code Section 5705.09(h).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

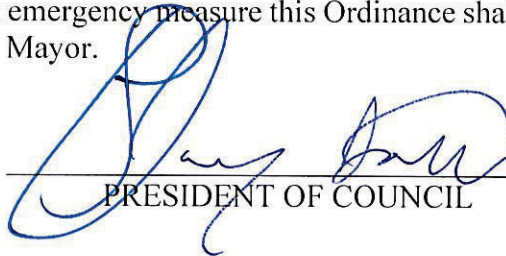
SECTION ONE: In accordance with Ohio Revised Code Section 5705.09(h), Council hereby authorizes the Auditor to establish a fund called "Credit Memo Clearing Fund".

SECTION TWO: The purpose of this fund shall be to serve as a clearing account for over payments of utility accounts and credits back to those customers accounts when a new utility bill is established.

SECTION THREE: No interest earned shall be credited to this fund.

SECTION FOUR: A copy of this Ordinance shall be forwarded to the Auditor of the State.

SECTION FIVE: This Ordinance is hereby declared to be an emergency measure in the interests of the public health, safety and welfare for the reason that it is necessary to be in effect in order to implement new billing software. As such an emergency measure this Ordinance shall take effect upon passage by Council and approval by the Mayor.



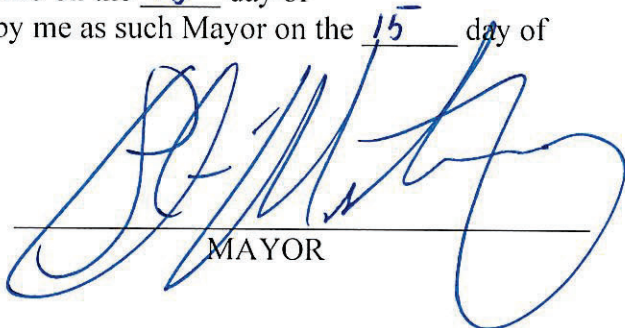
PRESIDENT OF COUNCIL

PASSED: July 15, 2026

ATTEST: Alleybaville

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15 day of July, 2026 and signed by me as such Mayor on the 15 day of July, 2026.



MAYOR

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: JOHNSTONE

DRAFT NO. 125-26

ORDINANCE NO. 95-26

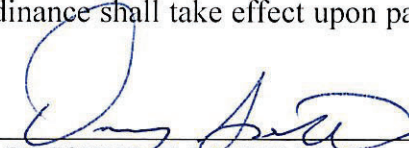
AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED CREDIT MEMO FUND FOR REFUNDS; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriations of funds from the Unappropriated Credit Memo Fund to the following accounts listed below in the total amount of Ten Thousand Dollars and 00/100 (\$10,000.00):

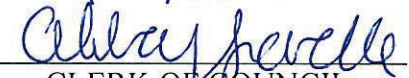
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
899 - Credit Memo	899-9999-57010	Refunds	\$10,000.00
Total Appropriation			\$10,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare for the reason that these funds are immediately needed to process refunds for overpayments made by Niles utility customers. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.



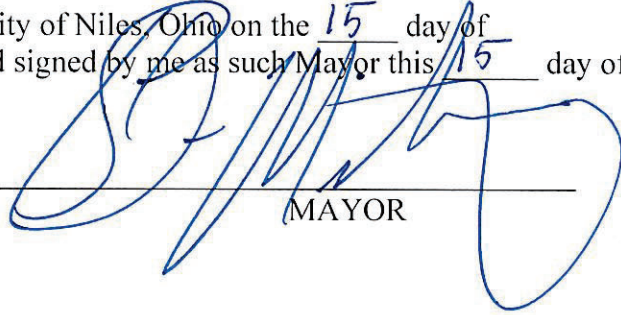
PRESIDENT OF COUNCIL

PASSED: July 15, 2026

ATTEST: 

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 15 day of July, 2026 and signed by me as such Mayor this 15 day of July, 2026.



MAYOR