

City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 32-26

ORDINANCE NO. 23-26

AN ORDINANCE APPROVING A THEN AND NOW PAYMENT REQUEST FOR CIVIC PLUS FOR LAW OFFICE SOFTWARE; AND, DECLARING AN EMERGENCY.

WHEREAS, the annual self-publishing software for Civic Plus Municode is due to be renewed; and

WHEREAS, the invoice relating to the renewal is due and payable (see attached); and

WHEREAS, Council desires to make payment to Civic Plus in the amount of \$3,345.00

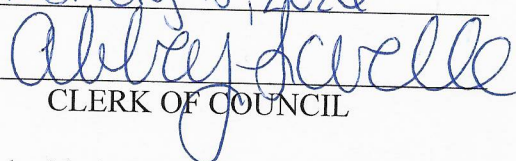
NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the Auditor to submit payment to Civic Plus in the amount of Three Thousand Three Hundred Forty-Five Dollars and 00/100 (\$3,345.00).

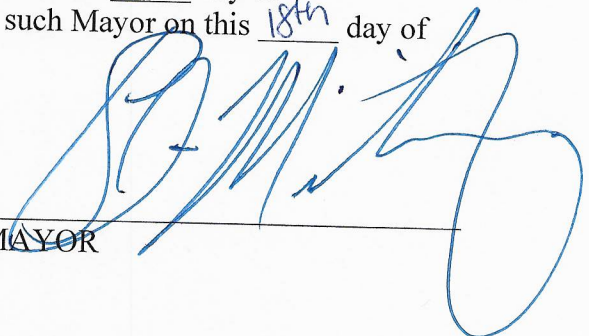
SECTION 2: This Ordinance is declared to be an emergency measure in the interest of the public health, safety and welfare as the invoice for Civic Plus is due and payable. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18th day of February, 2026 and signed by me as such Mayor on this 18th day of February, 2026.


MAYOR



Invoice
PAST DUE
#358908
1/1/2026

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

Bill To
Accounts Payable
City of Niles
34 West State Street
Niles OH 44446

TOTAL DUE

\$3,345.00
Due Date: 1/31/2026

Terms		Customer	Approving Authority	
Net 30		City of Niles, OH		
Qty	Item	Start Date	End Date	
1	MuniDocs Subscription: 100+ GB -Minutes	1/1/2026	12/31/2026	
1	Municode Codification Annual Self-Publishing Software License Renewal	1/1/2026	12/31/2026	
		Total	\$3,345.00	
		Due	\$3,345.00	

To pay your invoice with a credit card [Click Here](#).

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 33-26

ORDINANCE NO. 24-26

AN ORDINANCE APPROVING A THEN AND NOW PAYMENT REQUEST FOR SUMMIT SUPPLY FOR REPAIR OF EMERGENCY WATER MAIN BREAKS; AND, DECLARING AN EMERGENCY.

WHEREAS, there were emergency water main breaks that needed repaired; and

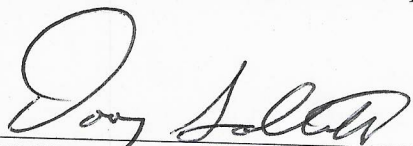
WHEREAS, the invoice relating to the repair of the water main breaks is due and payable (see attached); and

WHEREAS, Council desires to make payment to Summit Supply in the amount of \$3,800.00

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

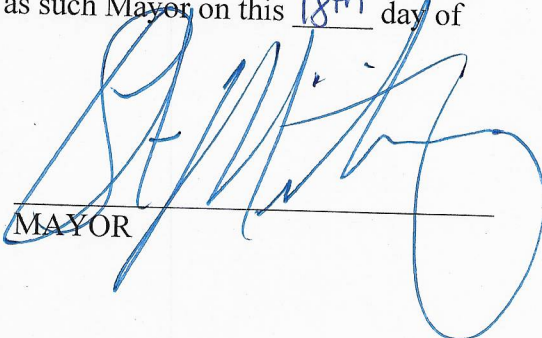
SECTION 1: Council hereby authorizes the Auditor to submit payment to Summit Supply in the amount of Three Thousand Eight Hundred Dollars and 00/100 (\$3,800.00).

SECTION 2: This Ordinance is declared to be an emergency measure in the interest of the public health, safety and welfare as the invoice for Summit Supply is due and payable. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026
ATTEST: Allyson Swelle
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18th day of February, 2026 and signed by me as such Mayor on this 18th day of February, 2026.


MAYOR

01/07/2019

Emergency Expense Approval

Appendix A

Date: 2-10-26

Vendor: Summit Supply

Dollar Amount: \$3,800.00

Reason for Expense:

EMERGENCY THEN-N-Now
CORNER MEETING AND NORTH Rd. 1-31-26
Water Main Break - Five Water Breaks
ON 1-31-26 - Lawncare Ravenswood Gypsy
AND 2 ON 422 Multiple Breaks Not
Enough People To Cover The Jobs

Approval:

[Signature]
Departmental Supervisor

[Signature]
Service/Safety Director

*This form must be submitted along with original receipt and Purchase Order if applicable for payment

Summit Supply
403 N Main St
Niles, OH 44446 USA

BILL TO
City of Niles
34 West State St
Niles, OH 44446

130792

DATE 01/31/2026

DUE DATE 01/31/2026

REQUESTED BY:
Dave Liste Jr

JOB REFERENCE:
Mistletoe

PMT METHOD
Check

DATE	ACTIVITY	ITEM DESCRIPTION	AMOUNT
	Contracted Services	Call out 930 am 1/31/26 broken water main corner of Mistletoe Dr SE. and N. Road. Excavate and remove concrete driveway approach to expose and repair watermain. Materials provided by City of Niles. 1 @ \$3,800.00	3,800.00

Contact Information:

Call or Text 24/7
330.233.1030 or 330.233.1033

SUBTOTAL 3,800.00
TAX 0.00
TOTAL 3,800.00

TOTAL DUE \$3,800.00

Received by

City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 34-26

ORDINANCE NO. 25-26

AN ORDINANCE APPROVING A THEN AND NOW PAYMENT REQUEST FOR Z TECH BUILDERS AND EXCAVATIONS FOR REPAIR OF EMERGENCY WATER MAIN BREAKS; AND, DECLARING AN EMERGENCY.

WHEREAS, there were emergency water main breaks that needed repaired; and

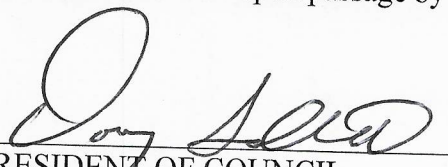
WHEREAS, the invoice relating to the repair of the water main breaks is due and payable (see attached); and

WHEREAS, Council desires to make payment to Z Tech Builders and Excavations in the amount of \$4,100.00

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the Auditor to submit payment to Z Tech Builders and Excavations in the amount of Four Thousand One Hundred Dollars and 00/100 (\$4,100.00).

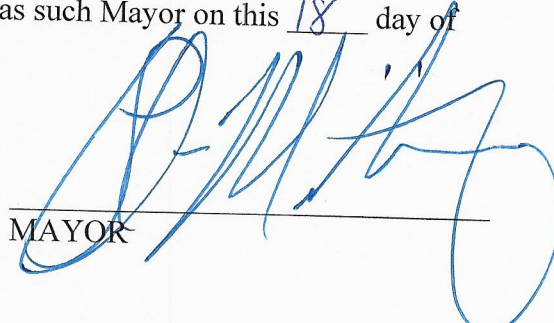
SECTION 2: This Ordinance is declared to be an emergency measure in the interest of the public health, safety and welfare as the invoice for Z Tech Builders and Excavations is due and payable. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor on this 18 day of February, 2026.


MAYOR

01/07/2019

Emergency Expense Approval

Appendix A

Date: 2/12/2026

Vendor: Z-Tech Builders & Excavators, Inc.

Dollar Amount: \$4,100.00

Reason for Expense:

Z-Tech Builders was contracted to repair a
break on SR 422 and also on Gypsy Lane
due to multiple water breaks occurring at once
and the proper manpower not being in place.

Approval:


Departmental Supervisor


Service/Safety Director

*This form must be submitted along with original receipt and Purchase Order if applicable for payment

Z-TECH BUILDERS & EXCAVATORS INC.

3301 Hoagland Blackstub Rd.

Cortland, Ohio 44410

Phone (330) 637-5317

Fax (234) 244-4598

Invoice

Date	Invoice #
2/10/2026	1354

Bill To:

Niles Water Dept.
Attn. Dave Liste

Terms

Due on receipt

Item	Description	Rate	Amount
Water Main	Repair of water main break at 1250-1256 Youngstown Warren Rd. on 2-4-26	2,500.00	2,500.00
Water Main	Repair of water main break at 1015 Gypsy Lane on 2-4-26	1,600.00	1,600.00
All work is complete!!! Thank you for your business.		Total	\$4,100.00

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: JOHNSTONE

DRAFT NO. 36-26

ORDINANCE NO. 26-26

AN ORDINANCE AUTHORIZING APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED GENERAL FUND AND THE POLICE & FIRE FUND FOR EQUIPMENT PURCHASES; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriations of funds from the Unappropriated General Fund to the following account listed below in the total amount of Sixty-Two Thousand One Hundred Eight Dollars and 00/100 (\$62,108.00):

APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
101 - General Fund	101-1090-59000	Transfer	\$62,108.00
Total Appropriation			\$62,108.00

APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
217 - Police & Fire 1%	217-1710-56300	Equipment Purchases	\$62,108.00
Total Appropriation			\$62,108.00

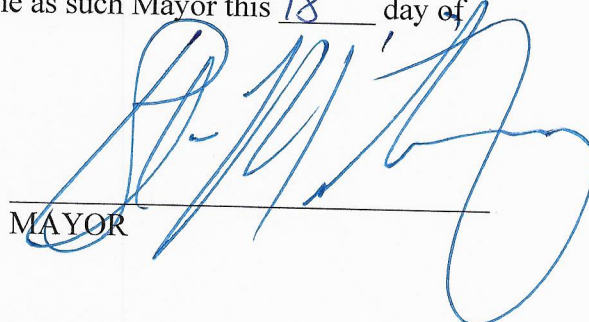
SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety and welfare, for the reason that the funds are needed immediately so as to remit payment for equipment purchase at the earliest possible date. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor this 18 day of February, 2026.


MAYOR

City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 37-26

ORDINANCE NO. 27-26

AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR TO PREPARE AND EXECUTE ON BEHALF OF THE LOCAL PUBLIC AGENCY (LPA), CITY COUNCIL OF NILES, AN APPLICATION FOR SRTS FUNDS FOR THE SAFE ROUTES TO SCHOOL PROJECT AND TO SUBMIT TO THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION; AND, DECLARING AN EMERGENCY.

The following is an Ordinance enacted by the City Council of Niles, Trumbull County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Safe Routes to School Projects, hereinafter STRS funds through the State of Ohio, Department of Transportation; and

WHEREAS, LPAs can apply for SRTS funds and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the (Safe Routes to School), hereinafter referred to as the Project, is a transportation activity eligible to receive federal funding; and

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO, that:

SECTION ONE: The LPA hereby authorizes the Safety Director to prepare and execute on behalf of the LPA an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

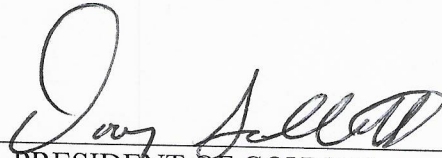
SECTION TWO: The total cost of the project is estimated to be Seven Hundred Fifty-Four Thousand Eight Hundred Twenty-One Dollars and 76/100 (\$754,821.76), of which, the City of Niles will apply for \$500,000 through the SRTS Fund and match the remaining amount of \$254,821.76.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FOUR: If the application is approved for the STRS funds the Safety Director of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

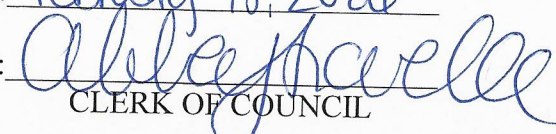
SECTION FIVE: That this Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare and shall take effect and be in force immediately upon its passage to meet the Safe Routes to School application deadline. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor. If

not so passed as an emergency measure, it shall become effective at the earliest date allowed by law.



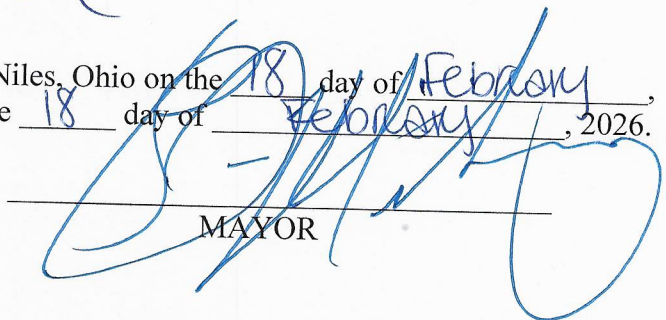
PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: 

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February,
2026 and signed by me as such Mayor on the 18 day of February, 2026.



MAYOR

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 39-26

ORDINANCE NO. 28-26

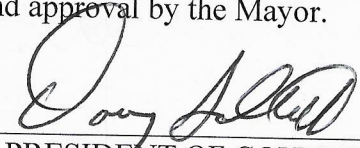
AN ORDINANCE AUTHORIZING MONTHLY CASH TRANSFERS; AND,
DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Authorizing the cash transfer of One Million Five Hundred Seventy Two Thousand One Hundred Eight Dollars and 00/100 (\$1,572,108.00) from the General Fund Account No: 101-1090-59000 to the following Funds:

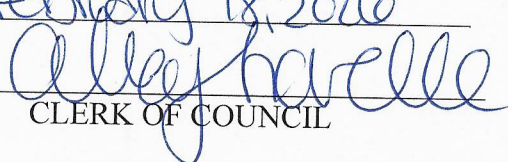
Cash Transfers - FEBRUARY		
From General Fund 101 TRANSFER Account 101-1090-59000 To:		
Fund 215	Police Pension	\$50,000.00
Fund 216	Fire Pension	\$50,000.00
Fund 217	Police & Fire 1%	\$1,312,108.00
Fund 221	Park	\$125,000.00
Fund 255	Cemetery	\$35,000.00
TOTAL CASH TRANSFER		\$1,572,108.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare for the reason that these funds are to be transferred on a regular basis. As such an emergency measure, this Ordinance shall take effect immediately upon passage by Council and approval by the Mayor.

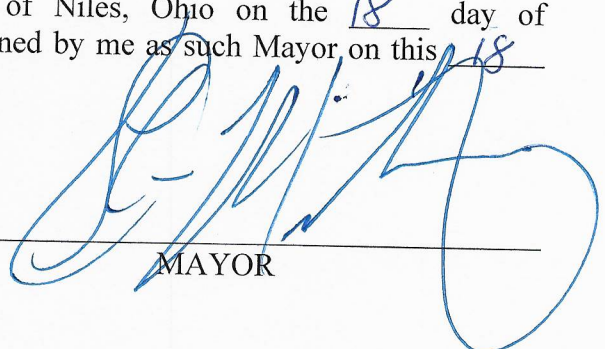


PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor on this 18 day of February, 2026.



MAYOR

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 40-26

ORDINANCE NO. 29-26

AN ORDINANCE AUTHORIZING AN APPROPRIATION BUDGET TRANSFER FOR THE LEAD SERVICE LINE IDENTIFICATION WSRLA LOAN; AND, DECLARING AN EMERGENCY.

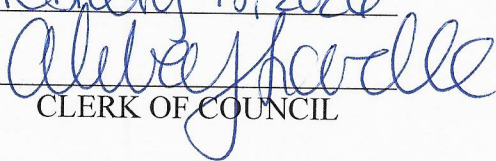
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriation budget transfer in the total amount of One Hundred Thousand Dollars and 00/100 (\$100,000.00):

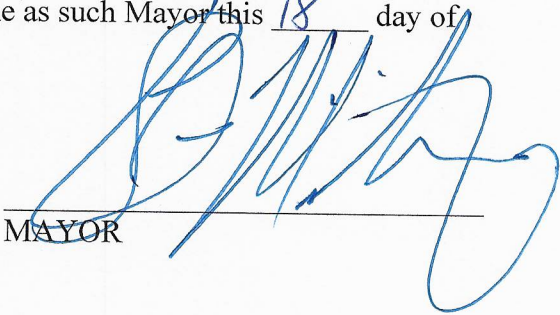
APPROPRIATION BUDGET TRANSFERS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
Fund 501	501-5151-53980	Contracted labor	(\$100,000.00)
Fund 501	501-5151-59050	Principal	\$100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety and welfare, for the reason that the funds are needed immediately for the project loan at the earliest possible date. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026
ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor this 18 day of February, 2026.


MAYOR

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 41-26

ORDINANCE NO. 30-26

AN ORDINANCE ACCEPTING A DONATION FROM THE NILES YOUTH LEAGUE AND AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED PARK FUND FOR PARK PURHCASES; AND, DECLARING AN EMERGENCY.

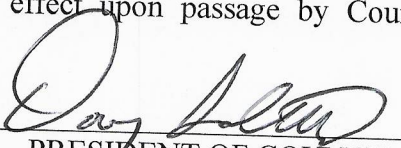
WHEREAS, Niles Youth League donate funds for acquisition of a new pitching mound.

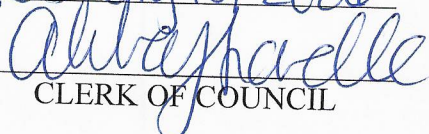
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following appropriations of funds from the Unappropriated Park Fund to the following accounts listed below in the total amount of Four Thousand Dollars and 00/100 (\$4,000.00):

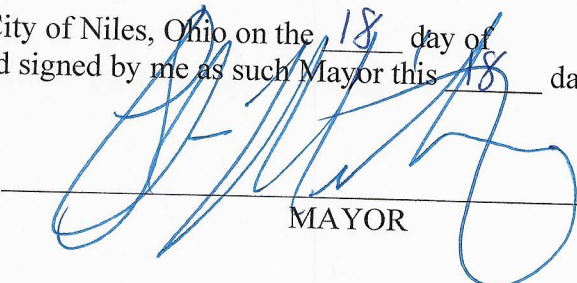
APPROPRIATION FROM UNAPPROPRIATED FUNDS			
FUND	ACCOUNT NUMBER	DESCRIPTION	Appropriation
221 - Park	221-2121-57050	Miscellaneous	\$4,000.00
Total Appropriation			\$4,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety, and welfare for the reason that these funds are immediately needed for purchase and replacement of park property. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.


PRESIDENT OF COUNCIL

PASSED: February 18, 2026
ATTEST: 
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor this 18 day of February, 2026.


MAYOR

City of Niles, Ohio

SPONSORED BY: FINANCE
AUTHORIZED BY: ALL MEMBERS

DRAFT NO. 42-26

ORDINANCE NO. 31-26

A ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO ENTER INTO CONTRACT WITH WIRING UNLIMITED, INC. FOR UPGRADE OF SCADA; AND, DECLARING AN EMERGENCY.

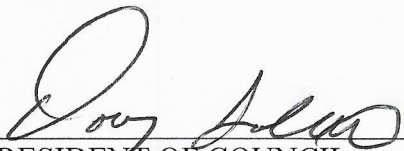
WHEREAS, the City of Niles Sewer Department was presented a proposal by Wiring Unlimited, Inc. to upgrade SCADA servers currently maintained by Wiring Unlimited for new versions of the SCADA application software.

WHEREAS, the total proposal is in the amount of \$64,413.74 which includes hardware, services, and configuration requirements for the software packages.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the Service Director to contract with Wiring Unlimited, Inc. on behalf of the Sewer Department to upgrade the SCADA servers and software in the amount of \$64,413.74.

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety and welfare to allow the City to upgrade their software at the earliest possible date. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.



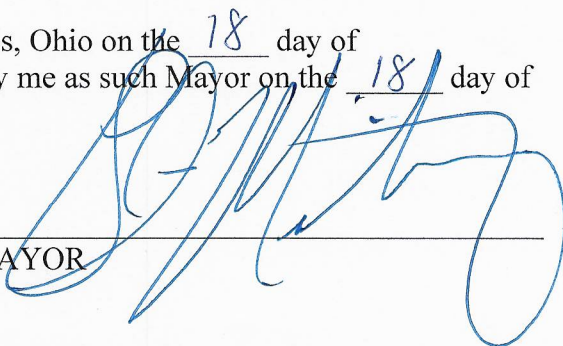
PRESIDENT OF COUNCIL

PASSED: February 18, 2026

ATTEST: Albajharelle

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the 18 day of February, 2026 and signed by me as such Mayor on the 18 day of February, 2026.



MAYOR