

# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 170-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO SOLICIT A REQUEST FOR QUALIFICATIONS FOR THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT; AND, DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That the Service Director is hereby authorized to issue a Request for Qualifications for the Administration of the Community Development Block Grant (CDBG).

SECTION 2: That this Ordinance is hereby declared to be an emergency measure in the interests of the public health, safety and welfare, for the reason that the 2018 CDBG application process will begin as soon as possible. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 171-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CODIFIED ORDINANCE NO. 163.01 "BONDS" TO INCREASE THE AMOUNT OF THE BOND FOR THE CLERK OF COURT AS REQUIRED BY OHIO REVISED CODE SECTION 1901.31(D); AND THE DECLARING OF AN EMERGENCY

WHEREAS, Ohio Revised Code Section 705.27 authorizes Council to fix the bond that must be given by certain elected officials and such other officers or employees of the City for the faithful performance of their duties; and

WHEREAS, effective January 1, 2018 the bond amount for the Clerk of Court increases from \$5,000 to \$6,000.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That Codified Ordinance No. 163.01 BONDS is hereby amended to increase the required bond amount for the Clerk of Court from \$5,000 to \$6,000.

SECTION 2: In all other respects, Codified Ordinance No. 351.16 shall remain the same.

SECTION 3: This Ordinance is hereby declared to be an emergency measure in the interest of the public health, welfare and safety for the reason that the bond for the Clerk of Court must be increased prior to January 1, 2018. As such an emergency measure this Ordinance shall take effect upon passage by Council and approval by the Mayor. If not so passed as an emergency, it shall take effect at the earliest time permitted by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles, Ohio

SPONSORED BY COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

DRAFT NO. 172-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SAFETY DIRECTOR TO ENTER INTO CONTRACT(S) WITH WEATHERSFIELD TOWNSHIP REGARDING PRISONER TRANSPORTATION AND SECURITY; AND, DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the Safety Director to enter into a renewed contract with Weathersfield Township for the purpose of transporting prisoners between the Trumbull County Jail and the Niles Municipal Court.

SECTION 2: Council hereby authorizes the Safety Director to enter into a separate contract with Weathersfield to operate equipment for security purposes in the safety service building, pending the approval of a grant offered by the Ohio Supreme Court.

SECTION 3: That Council further authorizes the auditor to submit a letter to the Ohio Supreme Court confirming that funding is available for the security positions required to operate the equipment.

SECTION 4: This Resolution is declared to be an emergency measure in the interest of the public health, safety and welfare and to submit the application prior to the deadline. As such an emergency measure, this Resolution shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

DRAFT NO. 173-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING AND REPLACING CODIFIED ORDINANCE NO. 163.12  
LONGEVITY PAY FOR ALL NON-UNION, NON-ELECTED EMPLOYEES; AND  
DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That Codified Ordinance No. 163.12 is hereby replaced with the following:

**163.12 LONGEVITY/RETENTION INCENTIVE.**

- a. Longevity/Retention Incentive is herein provided for each fulltime non-union, non-elected employee as follows:

Effective January 1, 2018, for each year of employment as a full-time employee and on the basis of continuous service, the longevity compensation for each employee shall be computed, on the employee's hourly rate, beginning in the employee's sixth (6th) year of service according to the multiplier pay percentage scale attached hereto.

The multiplier will be applied to the actual hourly rate, and does not include incentives. The multiplier will be applied once per year in January. If an anniversary date falls within the year, the retention incentive will be applied at the beginning of the year of the anniversary date. The multiplier will be implemented at the completion of the fifth (5th) year of service, on the actual anniversary date, and increased in each January, thereafter.

- b. All non-union, non-elected employees under the Retirant Employment Policy shall be entitled to the Longevity/Retention Incentive as described in Section a. Computation of this incentive shall be based on the employee's re-employment date.

SECTION 2: That existing Codified Ordinance 163.12 is hereby repealed.

SECTION 3: This Ordinance is hereby declared an emergency measure in the interest of the public welfare, safety and health for the reason that the beginning date is January 1, 2018. As such an emergency measure this Ordinance shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

**MULTIPLIER SCALE**

<b>YEARS OF SERVICE</b>	<b>MULTIPLIER</b>
1	1.000
2	1.000
3	1.000
4	1.000
5	1.000
6	1.0275
7	1.0325
8	1.0375
9	1.0425
10	1.0475
11	1.0525
12	1.0575
13	1.0625
14	1.0675
15	1.0725
16	1.0775
17	1.0825
18	1.0875
19	1.0925
20	1.0975
21	1.1025
22	1.1075
23	1.1125
24	1.1175
25	1.1225
25+	1.1275

**Effective 1/1/2018**

# City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

DRAFT NO. 174-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 56-16, KNOWN AS THE AUTHORIZED STRENGTH ORDINANCE, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION ONE: Council hereby authorizes the 2018 authorized strength positions and compensations sources as attached hereto.

SECTION TWO: This Ordinance repeals all previously existing authorized strength ordinances and any other ordinances regarding compensation sources or pay rates in conflict with this Ordinance.

SECTION FOUR: This Ordinance is hereby declared to be an emergency measure in the interests of the public health, safety and welfare for the reason that it is necessary to be in effect prior to the 2018 first pay period. As such an emergency measure this Ordinance shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

<i>DEPARTMENT</i>	<i>NOT TO EXCEED</i>	<i>POSITION</i>	<i>Annual/ Hourly</i>	<i>COMPENSATION</i>
<b>COUNCIL</b>	1	Clerk (GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%)	Annually	\$4,200.00
<b>MAYOR</b>	1	Executive Secretary (GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%)	Annually	\$37,080.00
<b>COURT</b>	1	Chief Clerk (3/5 City, 2/5 County)	Annually	\$47,400.00
	1	Comp/Stenographer (Court 75%, Computer 25%)	Annually	\$38,496.00
	1	Clerk (6 Mo. Pro./6 Mo. Co)	Annually	\$34,356.00
	2	Clerks	Annually	\$34,356.00
	2	Clerks	Annually	\$33,372.00
	1	Floating Clerk (Court 66.7%, Probation 33.3%)	Annually	\$33,372.00
<i>Indefinite Merge</i>	1	Bailiff (3/5Cty, 2/5Cnty)(\$866Prob)	Annually	\$46,488.00
	1	Probation	Annually	\$0
	2	Part Time Guards	Annually	\$9.25
<b>AUDITOR</b>	1	Deputy Auditor (GF 43%; Street 4%; Water 9%; Light 29%; Sewer 15%)	Annually	\$47,952.00
	1	Accountant (GF 23%; Street 1%; Water 11.%; Light 40%; Sewer 25%)	Hourly	\$19.23
	1	Payroll Clerk (GF 57%; Street 4%; Water 10%; Light 19%; Sewer 10%)	Hourly	\$18.60
	1	Auditor Clerk (GF 48%; Street 7%; Water 8%; Light 26%; Sewer 11%)	Hourly	\$16.81
<b>LAW</b>	1	Assistant Law Director (100% gen)	Annually	\$22,368.00
	1	Legal Assistant (GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%)	Annually	\$38,480.00
<b>BILLING (LIGHT)</b>	1	Billing Manager/EM Coordinator (1/3 wt; 1/3 lt; 1/3 sw)	Annually	\$58,212.00
	1	Assistant Billing Mgr(1/3wt;1/3 lt; 1/3 sw)	Hourly	\$18.23
	2	Billing Clerks (1/3wt;1/3 lt; 1/3 sw)	Hourly	\$16.49
	5	Meter Readers (1/3wt;1/3 lt; 1/3 sw)	Hourly	\$17.49
	1	Cashier (1/3wt;1/3 lt; 1/3 sw)	Hourly	\$16.13
	1	Delinquent Clerk (1/3wt;1/3 lt; 1/3 sw)	Hourly	\$16.81
	1	Application Clerk (1/3wt;1/3 lt; 1/3 sw)	Hourly	\$16.81
	1	Temp Clerk (not to exceed 24 hrs) (1/3wt;1/3 lt; 1/3 sw)	Hourly	Current Minimum Wage
	1	Cashier/Clerk (6Mo./6Mo.)(16.6% wt; 16.7% lt; 16.7% sw/ 50% tx)	Hourly	\$16.13
<b>LIGHT</b>	1	Superintendent	Annually	\$63,720.00
	1	Assistant Superintendent	Annually	\$63,156.00
	1	Foreman (1½ on OT hrs)	Annually	\$52,836.36
	1	Asst. Forman (1½ on OT hrs)	Annually	\$51,732.00
	1	Electrical Equip Tech	Hourly	\$24.27
	1	Asst. Equip Tech	Hourly	\$22.96
	4	Group Linemen	Hourly	\$22.80
	7	Linemen	Hourly	\$22.06
	5	Apprentice Linemen	Hourly	\$16.14
	1	Groundsman	Hourly	\$16.81
		Intermediate Lineman (when no vacancy occurs)	Hourly	\$21.43
	1	Special Equip Operator E3	Hourly	\$17.76
	1	Storekeeper	Hourly	\$18.91
	1	Customer Service	Hourly	\$22.06
	1	Head Mechanic	Hourly	\$19.44

		1	Asst. Mechanic (vacant)	Hourly	\$17.76
		2	Laborers Class A	Hourly	\$17.49
		1	Laborers Class C	Hourly	\$14.34
		1	Draftsman (1/3lt,1/3wt,1/3sw)	Hourly	\$18.60
		1	Maintenance Grounds Keeper	Hourly	\$16.81
		1	Maintenance Ground Keeper	Hourly	\$16.49
		1	Custodian	Hourly	\$16.13
		1	Maintenance Person	Hourly	\$18.60
		1	IT Specialist (1/3lt,1/3wt,1/3sw)	Annually	\$68,000.00
		1	Special Equip Operator	Hourly	\$18.91
		1	Light Secretary	Hourly	\$16.81
		3	Casual Laborers (not to ex28 hrs)	Hourly	Current minimum wage
		1	Tree Trimmer	Hourly	\$19.91
		1	Tree Leader	Hourly	\$21.43
		1	Tree Trimmer Apprentice	Hourly	\$16.09
		1	Laborer Tree (vacant)	Hourly	\$14.34
<b>WATER</b>		0	Superintendent: Merged with Sewer Superintendent	Annually	\$0
		1	Foreman (1½ on OT hrs & callouts)	Annually	\$52,032.00
		1	Customer Service	Hourly	\$18.60
		2	Special Equip Operator	Hourly	\$18.91
		3	Laborers Class A	Hourly	\$17.49
		6	Laborers Class C	Hourly	\$14.34
		1	Mechanic (vacant)	Hourly	\$19.44
		1	Asst. Mech (st/wt/sw)	Hourly	\$17.76
		1	Inspector/ Laborer	Hourly	\$18.23
		2	Casual Laborers	Hourly	Current minimum wage
<b>SEWER/WATER</b>		1	Superintendent (Water 50%; Sewer 50%)	Annually	\$82,000.00
<b>SEWER</b>		0	Superintendent w/ EPA Class IV	Annually	\$69,000.00
		5	Plant Operators (no license)	Hourly	\$17.49
			Plant Operator (1 license)	Hourly	\$19.23
			Plant Operator (2 license)	Hourly	\$19.59
			Plant Operator (3 license)	Hourly	\$19.91
		1	Lab Technician	Hourly	\$21.80
		1	Foreman (1½ on OT hrs)	Annually	\$46,224.00
		1	Special Equip Operator	Hourly	\$18.91
		2	Class A Laborers	Hourly	\$17.49
		3	Laborers -Sewer Maintenance	Hourly	\$14.34
		2	Laborers -Plant	Hourly	\$14.34
		1	Inspector/Laborer	Hourly	\$18.23
		1	Maintenance Mechanic	Hourly	\$19.44
<b>CEMETERY</b>		1	Superintendent	Hourly	\$19.23
		1	Special Equip Op	Hourly	\$18.91
		2	Casual Laborers (not to exceed 28 hours per week)	Hourly	Current minimum wage
<b>PARK &amp; REC</b>		1	Director (Park 50%; GF Wellness 50%)	Annually	\$55,860.00
		1	Working Crew Leader (7/5) (pk/st)	Hourly	\$18.23
		1	Athletic Field Maint (7/5) (pk/st)	Hourly	\$15.20
		1	Build Facility Maint (7/5) (pk/wt)	Hourly	\$15.20
		0	Chief Maint Man/Pool	Hourly	\$18.60
		1	Secretary (Park 1/3; Cemetery 1/3; B&Z 1/3)	Hourly	\$16.81
		1	Pool Manager (not to exceed 30 hrs per week)	Hourly	\$11.25
		1	Asst. Pool Manager (not to exceed 30 hrs per week)	Hourly	\$10.25
		12	Life Guards (not to exceed 28 hrs per week)	Hourly	Current minimum wage
		4	Seasonal Part-time (not to exceed 10 weeks)	Hourly	Current minimum wage



<b>POLICE</b>	1	Chief	Annually	5% ABOVE CPT YOS
	5	Captains	Annually	*PER CBA
	4	Lieutenants	Annually	*PER CBA
	21	Patrol Officers	Annually	*PER CBA
	4	COPS Officers (or alternative)	Annually	*PER CBA
<b>FIRE</b>	1	Chief	Annually	5% ABOVE CPT YOS
	3	Captains	Annually	*PER CBA
	6	Lieutenants	Annually	*PER CBA
<i>40-16 +3 for 2 yrs FEMA Grant</i>	24	Firefighters	Annually	*PER CBA
<b>WELLNESS CENTER</b>	1	Athletic Director	Annually	\$25,000.00
	2	Building Directors	Annually	\$4,988.04
<b>CIVIL SERVICE</b>	3	Commissioners	Annually	\$1,356.00
	1	Clerk	Annually	\$4,380.00
<b>INCOME TAX</b>	1	Director (Eliminated as of 1/5/2018)	Annually	\$47,952.00
	0	Chief Clerk (Eliminated as of 1/5/2018)	Hourly	\$18.23
	0	Investigator/Clerk (Eliminated as of 1/5/2018)	Hourly	\$16.13
	0	Clerk/Cashier (6 tx/6 billing) (Eliminated as of 1/5/2018)	Hourly	\$16.13
<b>TREASURER</b>	1	Clerk (GF 23%; Street 1%; Water 11%; Light 40%; Sewer 25%)	Hourly	\$16.81
	1	Chief Clerk (GF 23%; Street 1%; Water 11%; Light 40%; Sewer 25%)	Hourly	\$17.12
<b>SCHOOL PATROL</b>	5	Crossing Guard (3hrs per day x 180)	Hourly	Current Minimum Wage
<b>SAFETY SERVICE</b>	1	Maintenance/Ground Keeper	Hourly	\$16.49
	4	Dispatchers (GF 61%; Water 10%; Light 28%; Sewer 1%)	Hourly	\$18.43
	1	Records Clerk	Hourly	\$16.81
	13	Dispatchers Part-time (GF 61%; Water 10%; Light 28%; Sewer 1%)	Hourly	\$9.50
		(first 100 hrs of training \$9.50, after training \$11.50; not to exceed 32 hrs per week)	Hourly	\$11.50
	1	Clerk/Janitor	Hourly	\$9.60
	1	Police Dept. Secretary (part-time)	Hourly	\$11.00
	1	Director of Public Service (GF 18%; Street 9%; Water 17%; Light 39%; Sewer 17%)	Annually	\$51,048.00
	1	Director of Public Safety (part-time)	Annually	\$17,388.00
	1	Animal Control (not to exceed 24 hrs per week)	Hourly	\$9.65
<b>ENGINEERING</b>	1	Engineer (not to exceed 300 hrs per year)	Hourly	\$60.00
	1	Project Manager/Public Utilities Infrastructure Coordinator	Annually	\$55,000.00
	1	Secretary	Hourly	\$16.81
	1	Improvement Inspector	Hourly	\$18.23
	1	Engineering Aide	Hourly	\$16.13
<b>BUILDING/ ZONING</b>	1	Building Inspector	Annually	\$46,968.00
	1	Secretary	Hourly	\$16.81
	1	Zoning Inspector (part-time 20hrs)	Hourly	\$19.57
	1	Housing & Zoning Officer	Annually	\$41,672.76
	1	Housing Inspector (Part Time)	Annually	\$12,480.00
	1	Electrical Inspector	Per inspect	\$25.00
	1	Plumbing Inspector	Per inspect	\$19.00

<b><i>STREET</i></b>	1	Superintendent (1½ on OT hrs)	Annually	\$46,260.00
	7	Operator Truck Driver	Hourly	\$18.60
	2	Operator Truck Driver (seasonal)(only when driving truck)	Hourly	\$18.60
	1	Mechanic	Hourly	\$19.44
	1	Assistant Mechanic	Hourly	\$17.76
	3	Casual Laborers	Hourly	Current minimum wage

# City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

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DRAFT NO. 175-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING THE PERMANENT BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018; AND, DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That the permanent budget for the fiscal year beginning January 1, 2018, attached hereto as Exhibit "A", is hereby adopted by the Niles City Council.

SECTION 2: That the Niles City Auditor is hereby authorized and directed to submit copies of this budget to the Trumbull County Auditor.

SECTION 3: This Resolution is hereby declared to be an emergency measure in the interest of the public health, safety and welfare for the reason that failure to submit the budget in a timely manner may result in a loss of government funds. As such an emergency measure, this Resolution shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

**City of Niles\***  
**Category Details**  
**2018 Appropriation Budget**

Category (189 Items)	Next Year Budget Final
Grand Total	65,564,804
<b>101 General</b>	<b>11,030,258</b>
<b>1001 COUNCIL</b>	<b>41,231</b>
51 WAGES	30,250
52 BENEFITS	5,581
53 CONTRACTED SERVICES	4,900
54 SUPPLIES	500
56 CAPITAL EXPENDITURES	0
<b>1002 MAYOR</b>	<b>80,623</b>
51 WAGES	55,031
52 BENEFITS	20,792
53 CONTRACTED SERVICES	2,700
54 SUPPLIES	1,700
56 CAPITAL EXPENDITURES	400
<b>1003 AUDITOR</b>	<b>212,460</b>
51 WAGES	104,001
52 BENEFITS	47,959
53 CONTRACTED SERVICES	7,000
54 SUPPLIES	11,000
55 MAINTENANCE	2,500
56 CAPITAL EXPENDITURES	40,000
57 MISCELLANEOUS	0
<b>1004 TREASURER</b>	<b>46,253</b>
51 WAGES	20,541
52 BENEFITS	13,112
53 CONTRACTED SERVICES	11,100
54 SUPPLIES	1,500
56 CAPITAL EXPENDITURES	0
<b>1005 LAW DIRECTOR</b>	<b>113,134</b>
51 WAGES	64,649
52 BENEFITS	28,472
53 CONTRACTED SERVICES	14,213
54 SUPPLIES	800
56 CAPITAL EXPENDITURES	2,000
57 MISCELLANEOUS	3,000
<b>1006 COURT</b>	<b>546,209</b>
51 WAGES	326,186
52 BENEFITS	168,623
53 CONTRACTED SERVICES	36,800
54 SUPPLIES	12,600
55 MAINTENANCE	1,600
57 MISCELLANEOUS	400
<b>1007 CIVIL SERVICE</b>	<b>17,506</b>
51 WAGES	8,448
52 BENEFITS	1,558
53 CONTRACTED SERVICES	7,300
54 SUPPLIES	200
<b>1025 PLANNING COMMISSION</b>	<b>1,100</b>
53 CONTRACTED SERVICES	1,000
54 SUPPLIES	100
<b>1030 SERVICE DIRECTOR</b>	<b>15,953</b>
51 WAGES	9,589
52 BENEFITS	5,264
53 CONTRACTED SERVICES	800
54 SUPPLIES	300

**City of Niles\***  
**Category Details**  
**2018 Appropriation Budget**

Category (189 Items)	Next Year Budget Final
<b>1031 SAFETY SERVICE COMPLEX</b>	<b>388,683</b>
51 WAGES	236,449
52 BENEFITS	122,634
53 CONTRACTED SERVICES	25,600
54 SUPPLIES	3,500
55 MAINTENANCE	500
<b>1035 INCOME TAX</b>	<b>49,364</b>
51 WAGES	44,895
52 BENEFITS	4,469
<b>1045 ENGINEERING</b>	<b>38,500</b>
53 CONTRACTED SERVICES	36,000
54 SUPPLIES	2,500
<b>1050 BUILDING AND ZONING</b>	<b>306,318</b>
51 WAGES	166,070
52 BENEFITS	70,048
53 CONTRACTED SERVICES	54,200
54 SUPPLIES	8,500
55 MAINTENANCE	0
56 CAPITAL EXPENDITURES	2,500
57 MISCELLANEOUS	5,000
<b>1060 SAFETY DIRECTOR</b>	<b>20,798</b>
51 WAGES	17,389
52 BENEFITS	3,209
53 CONTRACTED SERVICES	200
<b>1065 HISTORICAL HOUSE</b>	<b>5,900</b>
53 CONTRACTED SERVICES	5,900
<b>1068 SENIOR CENTER</b>	<b>7,300</b>
53 CONTRACTED SERVICES	4,200
54 SUPPLIES	1,100
55 MAINTENANCE	1,000
56 CAPITAL EXPENDITURES	1,000
<b>1075 WELLNESS CENTER</b>	<b>480,271</b>
51 WAGES	28,930
52 BENEFITS	20,341
53 CONTRACTED SERVICES	180,600
54 SUPPLIES	15,900
55 MAINTENANCE	16,500
56 CAPITAL EXPENDITURES	1,000
59 DEBT RETIREMENT	217,000
<b>1090 MISCELLANEOUS GENERAL</b>	<b>8,658,655</b>
52 BENEFITS	1,200
53 CONTRACTED SERVICES	312,500
55 MAINTENANCE	5,000
56 CAPITAL EXPENDITURES	47,000
57 MISCELLANEOUS	76,000
58 FEES	160,000
59 DEBT RETIREMENT	8,056,955
<b>214 Prisoner Transport</b>	<b>0</b>
1414 PRISONER TRANSPORT	0
53 CONTRACTED SERVICES	0
<b>215 Police Pension</b>	<b>484,375</b>
1515 POLICE PENSION	484,375
52 BENEFITS	481,875
58 FEES	2,500
<b>216 Fire Pension</b>	<b>456,150</b>
1616 FIRE PENSION	456,150
52 BENEFITS	453,650
58 FEES	2,500

\*Report Contains Filters

**City of Niles\***  
**Category Details**  
**2018 Appropriation Budget**

Category (189 Items)	Next Year Budget Final
<b>217 Police &amp; Fire 1%</b>	<b>6,584,858</b>
1710 POLICE	3,708,914
51 WAGES	2,462,658
52 BENEFITS	635,472
53 CONTRACTED SERVICES	187,000
54 SUPPLIES	105,000
55 MAINTENANCE	31,500
56 CAPITAL EXPENDITURES	266,284
57 MISCELLANEOUS	15,000
58 FEES	6,000
1715 FIRE	2,875,944
51 WAGES	1,940,480
52 BENEFITS	636,614
53 CONTRACTED SERVICES	97,900
54 SUPPLIES	77,950
55 MAINTENANCE	20,000
56 CAPITAL EXPENDITURES	100,000
58 FEES	3,000
<b>218 Permissive Tax</b>	<b>90,000</b>
1818 PERMISSIVE	90,000
55 MAINTENANCE	50,000
59 DEBT RETIREMENT	40,000
<b>219 Computer</b>	<b>53,148</b>
1919 COMPUTER	53,148
51 WAGES	12,477
52 BENEFITS	9,248
53 CONTRACTED SERVICES	7,223
54 SUPPLIES	1,200
55 MAINTENANCE	8,000
56 CAPITAL EXPENDITURES	15,000
<b>221 Park</b>	<b>302,631</b>
2121 PARK	302,631
51 WAGES	162,499
52 BENEFITS	82,632
53 CONTRACTED SERVICES	14,100
54 SUPPLIES	8,700
55 MAINTENANCE	7,000
56 CAPITAL EXPENDITURES	25,000
57 MISCELLANEOUS	200
58 FEES	2,500
<b>222 DUI</b>	<b>500</b>
2222 DUI	500
53 CONTRACTED SERVICES	500
<b>223 Street</b>	<b>879,322</b>
2323 STREET	879,322
51 WAGES	413,297
52 BENEFITS	288,085
53 CONTRACTED SERVICES	43,440
54 SUPPLIES	78,000
55 MAINTENANCE	25,000
56 CAPITAL EXPENDITURES	8,500
59 DEBT RETIREMENT	23,000
<b>224 State Highway</b>	<b>88,218</b>
2424 STATE HIGHWAY	88,218
51 WAGES	35,902
52 BENEFITS	22,711
53 CONTRACTED SERVICES	1,650
54 SUPPLIES	4,165
55 MAINTENANCE	600
56 CAPITAL EXPENDITURES	190
59 DEBT RETIREMENT	23,000

\*Report Contains Filters

**City of Niles\***  
**Category Details**  
**2018 Appropriation Budget**

Category (189 Items)	Next Year Budget Final
<b>229 FEMA</b>	<b>401,328</b>
2929 FEMA	401,328
51 WAGES	242,057
52 BENEFITS	153,671
54 SUPPLIES	5,600
<b>233 Special Projects</b>	<b>20,000</b>
3333 SPECIAL PROJECTS	20,000
53 CONTRACTED SERVICES	20,000
<b>234 Legal Research</b>	<b>7,000</b>
3434 LEGAL RESEARCH	7,000
53 CONTRACTED SERVICES	7,000
<b>235 Police CPT</b>	<b>7,500</b>
3535 POLICE CPT	7,500
53 CONTRACTED SERVICES	7,500
<b>236 Impounding/Towing Fees</b>	<b>160,000</b>
3636 IMPOUND TOWING	160,000
53 CONTRACTED SERVICES	25,000
56 CAPITAL EXPENDITURES	135,000
<b>255 Cemetery</b>	<b>226,006</b>
5555 CEMETERY	226,006
51 WAGES	124,623
52 BENEFITS	74,123
53 CONTRACTED SERVICES	6,010
54 SUPPLIES	9,300
55 MAINTENANCE	5,500
56 CAPITAL EXPENDITURES	6,200
57 MISCELLANEOUS	250
<b>265 Seizure</b>	<b>2,000</b>
6565 SEIZURE	2,000
53 CONTRACTED SERVICES	2,000
<b>266 Probation</b>	<b>79,119</b>
6666 PROBATION	79,119
51 WAGES	31,450
52 BENEFITS	24,919
53 CONTRACTED SERVICES	5,150
54 SUPPLIES	2,100
55 MAINTENANCE	500
56 CAPITAL EXPENDITURES	15,000
<b>267 Law Enforcement</b>	<b>2,000</b>
6767 LAW ENFORCEMENT	2,000
53 CONTRACTED SERVICES	2,000
<b>268 Drug Law Enforcement</b>	<b>10,000</b>
6868 DRUG LAW	10,000
57 MISCELLANEOUS	10,000
<b>401 Capital Projects</b>	<b>503,867</b>
4646 CAPITAL PROJECTS	503,867
55 MAINTENANCE	130,000
56 CAPITAL EXPENDITURES	373,867
<b>403 WWTP Design &amp; Improvement</b>	<b>4,488,100</b>
4848 WWTP DESIGN AND IMPROVEMENT	4,488,100
53 CONTRACTED SERVICES	4,488,100
<b>501 Water</b>	<b>7,598,335</b>
5151 WATER	7,598,335
51 WAGES	814,437
52 BENEFITS	414,598
53 CONTRACTED SERVICES	4,749,800
54 SUPPLIES	150,000
55 MAINTENANCE	60,000
56 CAPITAL EXPENDITURES	676,500
57 MISCELLANEOUS	4,000
58 FEES	18,000
59 DEBT RETIREMENT	711,000

\*Report Contains Filters

**City of Niles\***  
**Category Details**  
**2018 Appropriation Budget**

Category (189 Items)	Next Year Budget Final
<b>502 Light</b>	<b>29,109,906</b>
5252 LIGHT	29,109,906
51 WAGES	2,637,613
52 BENEFITS	1,380,793
53 CONTRACTED SERVICES	23,829,000
54 SUPPLIES	636,500
55 MAINTENANCE	47,000
56 CAPITAL EXPENDITURES	503,000
57 MISCELLANEOUS	26,000
58 FEES	50,000
<b>503 Sewer</b>	<b>2,909,433</b>
5353 SEWER	2,909,433
51 WAGES	935,022
52 BENEFITS	594,511
53 CONTRACTED SERVICES	471,900
54 SUPPLIES	147,500
55 MAINTENANCE	58,500
56 CAPITAL EXPENDITURES	473,000
57 MISCELLANEOUS	10,000
58 FEES	9,000
59 DEBT RETIREMENT	210,000
<b>504 Transit</b>	<b>10,500</b>
5454 TRANSIT	10,500
53 CONTRACTED SERVICES	10,500
<b>664 Fire Loss Claims</b>	<b>10,250</b>
6464 FIRE LOSS CLAIMS	10,250
57 MISCELLANEOUS	10,250
<b>862 Utility Trust</b>	<b>50,000</b>
6262 UTILITY TRUST	50,000
57 MISCELLANEOUS	50,000



# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 176-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE UPDATING COMPENSATION SOURCES ONLY FOR THE POSITIONS OF MAYOR, PRESIDENT OF COUNCIL, WARD COUNCIL MEMBERS AND COUNCIL MEMBERS AT LARGE, THE LAW DIRECTOR, THE AUDITOR AND THE TREASURER FOR 2018; AND, DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION ONE: That the annual salary of the Mayor commencing January 1, 2018 shall be \$69,000.00 and the source of compensation shall be: *GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%.*

SECTION TWO: That the annual salary of the President of Council commencing January 1, 2018 shall be \$7,300.00 and the source of compensation shall be: *GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%.*

SECTION THREE: That the annual salary of the Ward Council Members and Council Members-at-Large commencing January 1, 2018 shall be \$7,000.00 and the source of compensation shall be: *GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%.*

SECTION FOUR: That the annual salary of the Auditor commencing January 1, 2018 shall be \$61,000.00 and the source of compensation shall be: *GF 43%; Street 4%; Water 9%; Light 29%; Sewer 15%*

SECTION FIVE: That the annual salary of the Law Director commencing January 1, 2018 shall be \$43,500.00 and the source of compensation shall be: *GF 50%; Street 14%; Water 16%; Light 10%; Sewer 10%.*

SECTION SIX: That the annual salary of the Treasurer commencing January 1, 2018 shall be \$7,590.00 and the source of compensation shall be: *GF 23%; Street 1%; Water 11%; Light 40%; Sewer 25%.*

SECTION SEVEN: that Ordinance No. 58-16 is hereby repealed, effective January 1, 2018 to reflect the new compensation source percentages.

SECTION EIGHT: This ordinance is hereby declared to be an emergency measure in the interests of the public health, safety and welfare for the reason that it is necessary to continue to reduce the City's deficit and to be in effect prior to the 2018 first pay period. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 177-17

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ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING RESOLUTION NO. 22-17, THE PURCHASING  
POLICY FOR THE CITY; AND, DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NILES, STATE OF  
OHIO:

SECTION 1: That Council hereby approves the amended Purchasing Policy, a copy of  
which is attached hereto.

SECTION 2: This Ordinance is hereby declared to be an emergency measure in the  
interests of the public health, safety and welfare, for the reason that it is imperative that a  
Purchasing Policy be established as soon as possible to give proper guidance to City  
officials and employees regarding purchasing issues at the earliest possible time. As such  
an emergency measure, this ordinance shall take effect upon passage by Council and  
approval by the Mayor.

\_\_\_\_\_  
President of Council

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council

Received by the Mayor of the City of Niles this \_\_\_\_\_ day of \_\_\_\_\_, 2017,  
and approved by me as such Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

## City of Niles, Ohio

## Purchasing Policy

**POLICY STATEMENT**

The City of Niles shall provide a legally compliant process to participants in formal competitive bid processes and the solicitation or proposals by ensuring a communication protocol, respondents' code of conduct, confidentiality during the evaluation process, and conflict of interest in all competitive solicitations. Any allegations of Conflict of Interest or misconduct brought to the attention of City shall be investigated.

*This Policy is not all-inclusive.*

*If in doubt or a question arises, please consult with the City Auditor.*

**1. Processing of Purchase Orders:**

- 1.1 The supervisor/employee determined the operational need to procure supplies, materials, and equipment.
- 1.2 The Department is directed to determine if the purchase is continuous or one-time requirement for such supplies, materials, service and equipment. If the procurement is continuous, a blanket purchase order shall be requested.
- 1.3 Single item limit for procurement with the purchase order shall not exceed \$1,000.00. Should the single item within the purchase order exceed \$1,000.00; a minimum of 3 separate vendor quotes must be obtained. In the event that 3 vendor quotes are not available, sufficient justification needs to be provided. These situations will be evaluated on a case by case basis.
- 1.4 If the requirement is infrequent and the requirement does not exceed the City's competitive solicitation requirement of \$10,000, and/or the unit Cost does not exceed the Single Transaction limit for Procurement a Purchase Order is to be submitted. (W-9 and Vendor information required prior to initiation of PO process.) If the requirement exceeds the City's competitive requirement of \$10,000, the Department must develop specifications for such supplies, materials, and equipment. The solicitation of three (3) quotes is required. Specifications must provide for fair and open competition, cannot be restrictive to a certain brand, and cannot be written by potential respondents to the resulting solicitation. (Reference Conflict of Interest Policy)
- 1.5 If the requirement exceeds the City's competitive bid requirement of \$50,000, the Department must develop specifications for such supplies, materials, and equipment. The solicitation of three (3) formal bids is required in accordance with Ohio Revised Code. Specifications must provide for fair and open competition, cannot be restrictive to a certain brand, and cannot be written by potential respondents to the resulting solicitation. (Reference Conflict of Interest Policy)
- 1.6 Purchases may be procured thorough the State of Ohio Procurement System under \$10,000. Purchases from the State of Ohio Procurement System for \$10,000 and above must be approved by City Council.
- 1.7 All bids/quotes are required to be submitted and maintained in the City Auditor's Office.
- 1.8 If grant funds are used for procurement, budgeting and procurement requirements must be followed.
- 1.9 Should a purchase order be submitted for procurement due to a contract entered into by the City, such contract must be on file with the Auditor's office.
- 1.10 All contracts, quotes, bids, or any supporting documents of a purchase order must be electronically uploaded to the Auditor's database by the purchasing department.

- 1.11 If multiple items are purchased on one requisition each item purchased must be itemized on the requisition.
- 1.12 All items for procurement must be procured utilizing a Purchase Order.
- 1.13 Blanket purchase orders with vendor name must be utilized for emergency repairs and supplies. Emergency purchase orders are not to exceed \$2,000.00. Emergency blanket purchase orders must have a detailed description for such supplies, materials, services and equipment to be procured.

## **2. Then & Now Requests**

- 2.1 Then and Now requests are defined as: The Auditor Certifies that the funds for a purchase requisition were available THEN and are still available NOW when the purchase was procured.
- 2.2 Then & Now requests for procurement of supplies, materials, services and equipment, shall only be utilized when the authorization of a Purchase Order could not be obtained. Prior to procurement of supplies, materials, services and equipment must be directed by the Service Director or his/her designee.
- 2.3 Then & Now requests may only be used due to emergency repairs, employee benefits, contractual or service agreement obligations, and/or when such procurement of a Purchase Order could not be obtained due to unforeseen circumstances that shall be documented and provided to the Auditor.
- 2.4 Approval from Service Director and Auditor (or their designees) must be obtained for all invoice payments of Then & Now requests.
- 2.5 In the event of a procurement takes place upon the expense of an employee due to a business expense, the employee must obtain prior authorization from the Service Director or his/her designee, may request reimbursement of such expense utilizing the Then & Now request.
- 2.6 All situations will be evaluated on a case by case basis and approved by Service Director and Auditor (or their designees)

## **3. Confidentiality**

City employees as well as consultants, and outside evaluators, who are participants in the development of specifications and the evaluation process shall not share any information about the specification development process and responses received and the evaluation process until the City has a formal bid opening or proposal review.

## **4. Vendors**

All vendors must have the ability to accept Purchase Orders. All vendors must be approved through the Auditor's office.

**\*DURING FISCAL EMERGENCY PLEASE REFER TO ORC 118.15 SHOULD AN ITEM PROCURED REQUIRE A DEBT OBLIGATION**

# City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

DRAFT NO. 178-17

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING A NEW CAPITAL PROJECTS FUND, FUND 404 FIRE TRUCK REPLACEMENT AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code Section 5705.13 authorizes the establishment of a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets; and

WHEREAS, "fixed assets" includes motor vehicles; and

WHEREAS, this ordinance will provide funding to be accumulated to contribute to the purchase of future fire trucks; and

WHEREAS, provided Ohio Revised Code Section 5705.13 is complied with, this fund does not need approved by the Auditor of the State.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF NILES, STATE OF OHIO:

SECTION 1: There is hereby created a new capital projects fund, Fund 404 Fire Truck Replacement.

SECTION 2: The source of funds for the Fund 404 Fire Truck Replacement fund shall be the General Fund.

SECTION 3: The fund shall continue until such time as there is accumulation of funds in a sufficient amount to purchase a fire truck as needed by the City of Niles Fire Department.

SECTION 4: The fund shall continue until a fire truck is purchased by the City of Niles Fire Department and may be renewed by council to allow for the continued purchase of fire trucks and other fixed assets as needed.

SECTION 5: This ordinance is hereby declared an emergency measure in the interest of the public health, safety and welfare for the reason that the funds need to be transferred into the Fire Truck Replacement fund prior to the year's end.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles, Ohio

SPONSORED BY: COUNCIL AS A WHOLE  
AUTHORIZED BY: ALL MEMBERS OF COUNCIL

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DRAFT NO. 179-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE FIRE TRUCK REPLACEMENT FUND; AND, DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the transfer of thirty thousand dollars (\$30,000.00) from the General Fund, No. 101-1090-59000 to Fund 404, Fire Truck Replacement Fund.

SECTION 2: This Resolution is hereby declared to be an emergency measure in the interest of the public health, safety and welfare and to reserve the funding from 2017 to 2018 and beyond. As such an emergency measure, this Resolution shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 180-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROPRIATING FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE INCOME TAX REFUND ACCOUNT; AND, DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That Council hereby authorizes the appropriation of twenty-six thousand dollars (\$26,000.00) from the Unappropriated General Fund to the Income Tax Department Refund Account, Account No. 101-1035-57010.

SECTION 2: This Resolution is hereby declared to be an emergency measure in the interests of the public health, safety and welfare for the reason that the funds are needed in the recipient accounts at the earliest possible date. As such an emergency measure, this Resolution shall be effective upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
President of Council

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council

Received by the Mayor of the City of Niles this \_\_\_\_\_ day of \_\_\_\_\_, 2017,  
and approved by me as such Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 181-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SERVICE DIRECTOR TO EXECUTE AN AGREEMENT WITH CROSBY MOOK FOR PRINTER/COPIER MAINTENANCE SERVICES; AND, DECLARING AN EMERGENCY

WHEREAS, requests for proposals were advertised for the maintenance of the city's printers and copiers; and

WHEREAS, Crosby Mook had the lowest and best proposal.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: That the Service Director is hereby authorized to execute a maintenance service agreement with Crosby Mook for the maintenance and service of all copiers and printers for the city.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure in the interest of the public health, safety and welfare for the reason that this right agreement needs to be executed at the earliest possible date for the continuing operation of the city's printers and copiers. As such an emergency measure, this Ordinance shall take effect upon passage by Council and approval by the Mayor. If not so passed as an emergency measure, it shall become effective at the earliest date allowed by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR



# City of Niles, Ohio

SPONSORED BY: FINANCE COMMITTEE  
AUTHORIZED BY: STEFFEY

DRAFT NO. 182-17

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE LINE ITEM TRANSFERS OF FUNDS FROM THE GENERAL FUND'S BUILDING & ZONING HOSPITALIZATION ACCOUNT AND GENERAL MISCELLANEOUS ACCOUNT TO COURT WAGES ACCOUNT AND, DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NILES, STATE OF OHIO:

SECTION 1: Council hereby authorizes the following line item transfers:

GENERAL FUND 101 (TRANSFER)		
Account Number	Description	+/- Appropriation
101-1050-52300	BUILDING & ZONING HOSPITALIZATION	(\$15,000.00)
101-1090-57050	MISCELLANEOUS	(\$10,000.00)
101-1006-51010	WAGES	\$25,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure in the interest of the public health, safety and welfare, for the reason that the funds are needed to pay final monies due to a retiring employee in the Court. As such an emergency measure, this Resolution shall take effect upon passage by Council and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

Filed with the Mayor of the City of Niles, Ohio on the \_\_\_\_ day of \_\_\_\_\_, 2017 and signed by me as such Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR